

Riverside Township School District

112 E. Washington Street
Riverside, New Jersey 08075-3899
Phone 856-461-1255
Fax 856-461-5168

Michael W. Adams
Superintendent of Schools
Ext. 1111

Robert O'Brien
Business Administrator/Board Secretary
Ext. 1112

REGULAR BOARD OF EDUCATION MEETING AGENDA **March 14, 2024**

A. Opening of Meeting

1. Call to Order – 7:00 p.m.
2. Roll Call
 - Mrs. Deborah Graf
 - Mr. Eric Mossop
 - Dr. Scott Parker
 - Mrs. Savithri Pinho
 - Mrs. Julie Sierra
 - Ms. Nicole Strough
 - Mrs. Bridget Winering
 - Mrs. Rachael Wrice
 - Mrs. Sabra Wrice
 - Mrs. Maria Pinho
3. Flag Salute
4. Announcement by the Board Secretary stating that adequate notice of the meeting has been given specifying the time, place, and manner in which notice was published.
5. Presentation – Update on the Progress of the 2023-2024 District Goals-Mr. Adams/Ms. Saia
6. Student Government Representative – Emily Valverde
7. Barbara Ann Milch – Good News
8. Students of the Month - Mr. Shumway/Ms. Follis/Mr. Micucci
9. Visual and Performing Arts Students of the Month-Mr. Huber/Mr. Jackamonis, Mr. Bekarciak
10. Athletes of the Month - Ms. O'Halloran
11. Correspondence
12. From the Audience – Agenda Items Only

The public is reminded that they should attempt to resolve problems and/or complaints through initial contact with the appropriate administrator(s) or staff member(s). Such matters should only be brought to the Board after all avenues within the chain of command have been exhausted. Please remember that the Board is limited in its ability to respond to the public on the following matters: individual personnel issues, anticipated and pending litigation, negotiations, attorney-client privilege, matters of individual privacy, tactics and techniques in protecting safety and property of the public, or individual student issues. While the First Amendment allows for the free exchange of ideas and opinions, the Board will not permit profanity, threatening remarks or other disruptive behavior during public session. Per Board Policy (#0167), the presiding officer may limit each statement to three minutes' duration. All remarks should be addressed to the presiding officer.

B. Recommended Actions

1. Routine Matters

- a. Approval of Minutes**
 - Regular Meeting 02-08-24
 - Full Board Workshop 02-08-24
- b. Approval of Financial Reports**
 - Treasurer's Report 01-31-24
 - Board Secretary's Report 01-31-24
 - Cafeteria Financial Report 01-31-24
 - Student Activities Report 01-31-24
 - Athletic Council 01-31-24
 - Budget Status Report 01-31-24
 - Board Secretary's Certification Budgetary Line Item Status 01-31-24
- c. Bills Regular & Cafeteria**

2. New Business

BUSINESS & FINANCIAL

- a. Transfer**

Whereas, the State Department of Education permits transfers among the school district's budgetary line item accounts, **And Whereas**, it is the desire of the Riverside Township Board of Education to make such transfers, **Therefore, Be It Resolved**, by the Riverside Township Board of Education that the Board Secretary is hereby authorized to make the following budgetary account line item transfer:
- b. Fire Drill and Security Report**

Resolved that the Riverside Township Board of Education hereby approves the February Fire Drill Report, submitted by Marc Ballantyne, Fire Marshal, and the Security Drill Report, submitted by Robert O'Brien, School Safety Specialist, as attached.
- c. Burlington Township School District Tuition**

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Burlington Township School District for the 2023-2024 academic year, at a per pupil cost of \$37,338 for one (1) Elementary School homeless student enrolling in a 2nd grade MD Room.
- d. Rancocas Valley School District Tuition**

Resolved that the Riverside Township Board of Education hereby approves a Tuition Contract Agreement with Rancocas Valley School District for the 2023-2024 academic year, at a per pupil cost of \$17,200 for one (1) High School homeless student.

BUSINESS & FINANCIAL (continued)

- e. **SHIF Renewal**
Be It Resolved that the Riverside Township Board of Education hereby approves the attached Indemnity and Trust Agreement and Resolution to renew membership in the School Health Insurance Fund for the three-year membership term commencing July 1, 2024.
- f. **SDA Capital & Emergent Needs**
Be It Resolved that the Riverside Township Board of Education hereby affirms the submission of the SDA Capital & Emergent Needs funding certification in the amount of \$35,416.
- g. **NJ Learning Acceleration Program: High-Impact Tutoring Grant**
Be It Resolved that the Riverside Township Board of Education hereby accepts the award amount of \$96,044 for the NJ Learning Acceleration Program: High-Impact Tutoring Grant for the 2023-2024 school year.
- h. **Submission of Budget**
BE IT RESOLVED, that the Riverside Township Board of Education hereby authorizes the submission of the tentative 2024-2025 Annual Budget Statement to the New Jersey Department of Education, Burlington County Office on or before March 20, 2024, as follows:

	<u>Budget</u>	<u>Local Tax Levy</u>
General Fund	\$40,965,902	\$8,653,139
Special Revenue Fund	\$2,912,881	
Debt Service Fund	\$1,593,015	\$705,308
Total Base Budget	\$45,471,798	\$9,358,447

BE IT FURTHER RESOLVED to acknowledge that the 2024-2025 budget, as described above, results in a General Fund tax levy of \$8,653,139 and a Debt Service Fund tax levy of \$705,308.

BE IT FURTHER RESOLVED that the Riverside Township Board of Education establish a maximum of \$20,000 in the general fund 2024-2025 budget for travel and travel related expenditures.

PERSONNEL

- a. **Staff Development**
Resolved that the Riverside Township Board of Education hereby approves the following staff development activities for the 2023-2024 school year, as attached.
- b. **Resignation**
Resolved that the Riverside Township Board of Education hereby accepts, with regrets, for the purposes of retirement, the resignation of Robert Knapp, Middle School English Teacher, effective July 01, 2024.
- c. **Resignation**
Resolved that the Riverside Township Board of Education hereby accepts, with regrets, for the purposes of retirement, the resignation of Eric Zoppina, Custodian, effective April 04, 2024.

PERSONNEL (continued)

d. Resignation

Resolved that the Riverside Township Board of Education hereby accepts, with regrets, for the purposes of retirement, the resignation of Kurt Andress, High School Science Teacher, effective July 01, 2024.

e. Substitute

Resolved that the Riverside Township Board of Education hereby approves Kathryn Provenzano as a custodial substitute, for the 2023-2024 school year.

f. Contract Rescission

Resolved that the Riverside Township Board of Education hereby accepts the resignation of Hunter Martinez as a Hallway/Bathroom Monitor and appoints him for the position of RES Ambulatory Aide.

g. Contract Rescission

Resolved that the Riverside Township Board of Education hereby accepts the resignation of Auneka Barats as a Hallway/Bathroom Monitor and appoints her for the position of RES Ambulatory Aide.

h. Contract Rescission

Resolved that the Riverside Township Board of Education hereby accepts the resignation of Amy Glassmire as a Café/Playground Aide and appoints her for the position of RES Ambulatory Aide.

i. New Employees

Resolved that the Riverside Township Board of Education hereby approves the following staff members, for the 2023-2024 school year, as recommended by the Superintendent:

1. Pauline Ward, Elementary School Ambulatory Aide, at the hourly rate of \$20.96, start date to be determined pending criminal history review.
2. Mariah Best, Elementary School Ambulatory Aide, at the hourly rate of \$20.96, start date to be determined pending criminal history review.
3. Hunter Martinez, Elementary School Ambulatory Aide, at the hourly rate of \$20.96, start date March 15, 2024.
4. Auneka Barats, Elementary School Ambulatory Aide, at the hourly rate of \$20.96, start date March 15, 2024.
5. Jamie Tippner, High School Science Biology Teacher Full Time, at the contract salary of \$67,549 (Step 0), start date September 01, 2024, pending criminal history review.
6. Bryan Donahue, High School Social Studies Teacher Full Time, at the contract salary of \$67,549 (Step 0), start date September 01, 2024, pending criminal history review.
7. Amy Glassmire, Elementary School Ambulatory Aide, at the hourly rate of \$20.96, start date March 15, 2024.

PERSONNEL (continued)

8. Brenda Lee Carpenter, Part-Time MS/HS Hall/Bathroom Monitor, at the hourly rate of \$17.58, start date to be determined pending criminal history review.

j. Spring Coach

Resolved that the Riverside Township Board of Education hereby approves the following spring coaches for the 2023-24 school year, at the contract salary listed:

<u>Position</u>	<u>Salary</u>	<u>Name</u>
Baseball Head Coach	\$8,806	Gary Herron
Middle School Baseball Team B Coach	\$4830	Donald Jack
Middle School Softball Team B Coach	\$4830	Lynn Starke

k. Federal Family Leave

Resolved that the Riverside Township Board of Education hereby approves the unpaid Federal Family Leave request from the employee listed below, for the period indicated in the 2024-2025 School Year:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
June Sorrentino	ES Ambulatory Aide	09/03/2024-09/23/2024

l. Leave Request

Resolved that the Riverside Township Board of Education hereby approves the leave of absence request from the employees listed below, for the period indicated:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Colleen Tete	RES Phys. Ed Teacher	02/20/2024-03/16/2024
June Sorrentino	RES Ambulatory Aide	06/03/2024-06/14/2024

m. Volunteers

Resolved that the Riverside Township Board of Education hereby approves the following volunteers for the 2023-2024 school year.

<u>Name</u>	<u>Position</u>
Justin Wanckel	HS Baseball Coach
Ryan Holak	Track and Field

n. High Impact Tutors

Resolved that the Riverside Township Board of Education hereby approves the following list of potential High-Impact Tutors, at a contracted rate of \$51.70 per hour for certified staff and \$27.09 for non-certified staff, using High-Impact Grant Funds for the 2023-2024 school year. Each hired tutor will not exceed 60 hours over the course of the project period.

<u>Certified</u>	<u>Non-Certified</u>
Tara Porreca	
Margaret Garvin	
Deana Stroebl	
Teresa Croneberge	
Jennifer Hunter	
Regina Morris	
Amanda Vernacchio	
Tracy Quigley	

PERSONNEL (continued)

o. Unpaid Leave Request

Resolved that the Riverside Township Board of Education hereby approves the unpaid leave of absence requests from the employee listed below, for the period indicated:

<u>Employee</u>	<u>Position</u>	<u>Dates</u>
Michelle Fassano	RHS Ambulatory Aide	02/29/2024-03/18/2024

**p. Teacher/Class Visit-
4-6 PreK teachers from Yokum Elementary School to See the PreK Creative Curriculum
Program in Action**

Resolved that the Riverside Township Board of Education hereby approves the following certified teachers from Yokum Elementary School in the Maple Shade School District to participate in a classroom visit in the RES PreK classrooms on March 18, 2024:

Kelly Canavan
Caitlyn Marchlowitz
Ann Cardillo
Christie McGough
Megan Wojciechowski
Lindsey Krier
Susan Morrissey

q. Summer ELL Placement Testing

Resolved that the Riverside Township Board of Education hereby approves the appointment of the following ESL Teachers as available to perform entry ESL Screener Testing at a rate of \$53.46 per hour for no more than 6 hours per day, during the summer dates of July 5, 2024 through August 30, 2024:

Donna Healy
Terencia Smith
Agnieska Kimball
JoAnn Biviano
Maya Takase Kay
Cristina Bivins

There will be two teachers assigned to two days in July and two teachers assigned to two days in August, with each teacher working no less than 2 hours at a time, with a maximum of 48 hours for the total summer testing program.

r. Resignation

Resolved that the Riverside Township Board of Education hereby accepts the resignation of Samantha Fritz-Acholes, MS/HS Hallway/Bathroom Monitor, effective March 11, 2024.

STUDENTS

- a. **Fundraisers**
Resolved that the Riverside Township Board of Education hereby approves the following fundraisers for the 2023-2024 school year, as attached.
- b. **Home/Bedside Instruction**
Resolved that the Riverside Township Board of Education hereby approves the following home/bedside instruction, for the 2023-2024 school year:
- | <u>ID#</u> | <u>From</u> | <u>To</u> |
|-------------------|--------------------|-------------------|
| 280058 | February 01, 2024 | Undetermined |
| 260152 | February 05, 2024 | February 13, 2024 |
- c. **Field Trips**
Resolved that the Riverside Township Board of Education hereby approves the following field trips for the 2023-2024 school year, as attached.
- d. **HIB**
Resolved that the Riverside Township Board of Education hereby approves the Harassment, Intimidation and Bullying Report for February 2024, as attached.
- e. **Out of District Placements**
Resolved that the Riverside Township Board of Education hereby approves the following student placements for the 2023-2024 school year.
- | <u>ID#</u> | <u>Placement</u> | <u>Annual Tuition</u> |
|-------------------|------------------------------|------------------------------|
| 281005 | Brookfield Elementary School | \$32,784.21 |
| 340179 | B.C. Special Services School | \$45,087.00 |

PROGRAM

- a. **Program of Studies**
Resolved that the Riverside Township Board of Education hereby approves the Riverside High School Program of Studies for the 2024-2025 school year, as presented.
- b. **Nursing Services Board Reports**
Resolved that the Riverside Township Board of Education hereby approves the January and February Nursing Services Board Reports for Riverside Middle/High School, as attached.
- c. **School Calendar**
Resolved that the Riverside Township Board of Education hereby approves the school calendar for the 2024-2025 school year, as attached.
- d. **Early Dismissal for NJSLA Testing**
Resolved that the Riverside Township Board of Education hereby approves the early dismissal of the Riverside Middle & High Schools on Friday, May 3, 2024, and Monday, May 6, 2024, for NJ Statewide Assessment Testing.

POLICY

- a. **Abolished Policy**
Resolved that the Riverside Township Board of Education hereby approves the abolishment of policy 5755, as attached.

- b. **One Reading**
Resolved that the Riverside Township Board of Education hereby suspends Bylaw 0131 that requires two readings, to adopt new policy 5570, revised policies 1140, 1523, 1530, 1550, 2260, 2411, 2423, 2431.4, 3211, 5841, 5750, 5842, 7610, 9323, new regulations 2260 and 7610, revised regulations 1530, 2200, 2423 and 2431.4 with one reading, as attached.

FACILITIES

- a. **Facility Use**
Resolved that the Riverside Township Board of Education hereby approves the facility/building use requests for the 2023-2024 school year, as attached.

C. Committee Reports	
Personnel & Employee Relations	Deborah Graf
Finance & Insurance	Maria Pinho
Buildings & Grounds	Rachael Wrice
Athletics	Sabra Wrice
Curriculum	Savithri Koka
Safety & Security	Bridget Winerling
Student Government	Maria Pinho
Delegate to BCSBA	Maria Pinho
Delegate to NJSBA	Savithri Koka
Delanco Representative	Eric Mossop

- D. Acknowledgment of Visitors**

- E. Adjournment**

Attachments available in the board office upon request.